



Request to Begin Upgrade from Associate Educational Therapist (ET)

to Educational Therapist/Professional (ET/P®)

Applicant Information

Date: _____

Full Name: _____

Email Address: _____

Phone Number: _____

City: _____ State: _____

Country: _____

Associate Membership Status (Acknowledgment Required)

Year Approval as Associate Educational Therapist: _____

Current Term of AET Membership
(e.g., March 2024 – February 2025):

Please check all that apply:

- I have been approved as an Associate Educational Therapist by AET
 - My Associate membership is **active and in good standing**
 - My dues are paid in full
 - I understand that I must **maintain active membership throughout the supervision period**
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Statement of Intent and General Requirements

Please read carefully and check each item to confirm your understanding.

- I am applying for **Educational Therapist/Professional (ET/P®)** membership
 - I understand that submission of this form **initiates the upgrade process** but does not guarantee approval
 - I understand that I must submit a **complete ET/P® Application Packet**, which includes:
 - This application form
 - Documentation verifying **1,500 direct service hours** completed within the past 10 years
 - Verification letters for direct service hours
 - A current resume
 - I understand that all application materials must be submitted together by uploading them on the AET website.
 - I understand that additional documents will be sent from supervision@aetonline.org that will be required before I am assigned a supervisor.
 - I understand that the work I do with my supervisor requires payment (amount agreed upon by myself and the supervisor).
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Academic Qualifications (Acknowledgment Required)

Please check each item to confirm that you have read and understand the academic requirements.

- I understand that ET/P® applicants must meet **all academic qualifications required for Associate status**
- I understand that I must hold one of the following:

- A Master's degree in educational therapy, special education, or general education
- A Master's degree in a discipline focused on human development, with clinical training, that meets AET academic requirements
- A Master's or terminal degree related to the intended focus of educational therapy practice

If my degree does not clearly fall into one of the categories above, I understand that:

- The Membership Committee will review my academic training
- I may be required to attest that I am qualified to purchase and administer B-level assessments
- I must demonstrate training in research design and methodology **or** authorship of peer-reviewed research

Supervision Requirement (Acknowledgment Required)

Please check each item to confirm your understanding of the supervision process.

I understand that ET/P® applicants must complete **formal supervision with a Board Certified Educational Therapist (BCET®)**

I understand that the number of assigned supervision hours will be determined by the Supervision Committee and may range from **8-30 hours**, based on my experience

I understand that supervision follows a **10:1 ratio** (10 hours of direct service for each hour of supervision)

I understand that the Supervision Chair will provide guidance regarding supervision requirements and documentation

Requested BCET Supervisor (if known):

I do not have a BCET supervisor in mind and request assistance locating one

Direct Service Hours Requirement (Acknowledgment Required)

Please check each item to confirm that you have reviewed the direct service criteria.

I understand that AET requires documentation of **at least 1,500 direct service hours** completed within the past ten years

I understand that qualifying direct service hours may include:

- Individual remediation or teaching (excluding record review)
- Individual assessment (excluding report writing)
- Classroom observations conducted on behalf of a client
- Parent conferences and IEP meetings when serving as the educational provider
- Consultations with allied professionals on behalf of a client
- Fieldwork or practicum hours that meet AET criteria
- Direct service completed as part of supervision

I understand that verification letters are required for documented hours

I understand that incomplete or unverified hours may delay application review

Continuing Education Requirement (Acknowledgment)

I understand that once approved as an ET/P® member, I must complete **10 hours (not units) of continuing education annually** in accordance with AET guidelines, including a minimum of 3 hours of ethics continuity education every three years.

Applicant Certification

Please check and sign below.

- I certify that the information provided in this application is accurate and complete
- I understand that misrepresentation may result in delay or denial of my application

Signature: _____ **Date:** _____

Submission Instructions

Please upload this completed ET/P® application **along with:**

- Direct service hour documentation and verification letters from all supervisors
- Your current resume

Submit all materials using the button on the website at:

<https://www.aetonline.org/memberships/et-p-membership>