Job Title:
General Studies Literacy Specialist

Hours:
Monday-Thursday: 7:45am-4:45pm
Friday: 7:45am-1:45pm

School Description:
Yeshivat Yavneh is an early childhood through eighth grade orthodox Jewish Day school serving 500 students in the Hancock Park area of Los Angeles. The campus includes:
- Over 77,000 Square feet of space
- Full-size indoor gymnasium
- Several outdoor recess areas
- Library
- STEAM lab
- Middle School science lab
- Technologically advanced learning environments include up-to-date computer equipment, high-speed internet, smart boards, and a variety of media-diverse resources
- Sunny indoor/outdoor lunchroom

As noted in our mission, Yeshivat Yavneh, a dual-curriculum (general studies/Judaic studies) school, with single-gender classes beginning in first grade, is committed to the pursuit of knowledge, intellectual honesty, and scholarship. Yavneh’s vision integrates spirituality and modernity through comprehensive, creative, and challenging curriculums utilizing technology, differentiated learning, critical thinking, art, music, and athletics; enabling our students to flourish as community leaders and model American citizens.

The general studies Literacy Specialist will be an integral member of the Center for Achievement and Learning who is able to provide literacy instruction and assessment in both small group and 1:1 sessions, school wide, for a Kindergarten through eighth grade school. The work of the Literacy Specialist includes interpreting data dives, progress monitoring students, and collaboration coaching, and coordination with administration and teaching staff.

Our general studies faculty is talented, dedicated, and diverse.

This position reports to the Center for Achievement and Learning Director and the Rav and Dean.
Responsibilities and Duties:

- Integrate teacher Feedback with the BOY, MOY, and EOY data to provide student support in the areas of mathematics, reading, and/or writing.
- Observations, as needed both within and outside of the classroom (i.e. on the playground during a recess, in the lunchroom, or during drop-off or pick-up times).
- Design and utilize materials (paper/pencil, digital, visual, auditory, etc.) to support individual, partners, or small groups of students, with identified learning differences to develop skills to be able to more successfully access and interact with the general studies curriculum.
- Collaborate with the Psychology and Student Guidance Department to develop strategies to support students’ social and emotional wellbeing.
- Work with the CAL Director to develop and present agendas for individual student’s parent meetings, to share and explain the ramifications of educational recommendations made in IEPs, psychoeducational reports, and physician reports and detail accommodations which can be provided by the school.
- When appropriate:
  - Include the Specialists to develop and deliver connected lessons within the curriculum.
  - Work collaboratively with the Judaic studies faculty to design and implement cross-discipline support.
  - Integrate technology.
- Work collaboratively with the administration, early childhood department, and elementary school faculty to provide support that is aligned both vertically and horizontally with the current general studies curriculum.
- Design and provide parent education information programs.
- Identify and attend professional conferences.
- Other duties and responsibilities, as assigned by the Center for Achievement and Learning Director, Principals, and/or the Rav and Dean.

Requirements:

- Master’s degree in reading and literacy, special education, or related fields of study, required.
- Minimum 3 years’ experience working with elementary-middle school students, faculty, and families, required.
- Training, certification, and experience to teach literacy (i.e. Orton- Gillingham, Wilson reading, Lindamood-Bell)
- Creativity and independence in ability to develop individualized student learning programs, providing scaffolding, and tailor to each student’s needs within a specific classroom and teacher structure.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook), SmartBoard, Google Docs.
- Facility on both PC and Mac platforms
- Excellent organizational skills
- Strong interpersonal communication skills, verbal skills, and written skills
- Patient, flexible, and kind when working with students, families, colleagues, staff, and administration, both one-on-one and as a member of a team
- Creative approach to curriculum design and implementation
- Excellent group presentation skills
- Able to maintain confidentiality in all matters relating to the school and its faculty, students, and families
• Ability to balance varied responsibilities and priorities, in a diverse and complex education environment
• Ability to maintain confidentiality in all matters pertaining to the school
• Minimum 3 years teaching experience in the classroom, preferred
• Experience with the independent school community, preferred

If interested in applying, please forward your cover letter and resume to our Chief Operating Officer, Nachum Joel, njoel@yha.org

Yeshivat Yavneh embraces a diverse faculty community, providing equal employment opportunities to all employees and applicants for employment